



LESSON PLAN

GRADE:	9
MEETING:	8
DATE:	2/17/09
THEME:	Organize Your Portfolio/ Create SLC Outline

NAVIGATION 101:

CLEAR, CAREFUL, AND CREATIVE PLANNING FOR LIFE BEYOND HIGH SCHOOL

Announcements:

- If students miss advisory it is their responsibility to find out what they missed and makeup the assignments. Successfully completing advisory earns students .25 credit for each year and 1 full credit toward graduation at the end of the senior year. Also be aware that some of what we do in advisory is required in the senior portfolio in order for students to graduate.

Portfolio covers are due today!

Note: The next two advisories will be 50 minute sessions. Letters to schedule SLC's will be given to the students in the next session.

- **IMPORTANT REMINDER:** Be sure you are gathering examples of your best work from each course and saving them in your portfolio.

- **Portfolio covers are due.** Each student must have a personal, colored, computer-designed cover inserted in the front of their portfolio. The design must include:

- Each student's full name
- The words "Class of 2014"
- A school appropriate picture which represents some academic, career, or social aspect which represents each a student

LESSON GOALS:

- Students will fill out the SLC outline form.
- Students will organize their portfolios according to the **Checklist for the Class of 2014**.
- Students will take home the SLC letter and schedule an appointment.

ESSENTIAL QUESTIONS:

Who am I?
How do I organize my portfolio?
How do I organize my SLC?

MATERIALS NEEDED:

- **Student Portfolios.** Students will need access to their portfolios at each advisory session.
- **High School and Beyond Worksheet** (from portfolio. Students should have them in their portfolio.)
- **Four-Year and Beyond Plan** (from portfolio. Students should have them in their portfolio.)
- **High School Requirements for Class of 2014** (from portfolio. Students should have them in their portfolio.)

- **Student Led Conference Planning Worksheet** (Given out last time. Students should have them in their portfolio.)
- **Student Led Conference Evaluation Rubric** (class set)
- **Checklist for the Class of 2014** (Given out last time.)
- **Note cards** (one packet per student)

CLASSROOM REVIEW:

Four-Year and Beyond Plan (*1 minute*) This should be complete. Answer any questions students may have.

**CLASSROOM
ACTIVITY 1:**

View video of SLC (*10 minutes*) Show via computer, Smart Board, etc... Open I drive, Stag's LEAP, Videos, SLC Final

**CLASSROOM
ACTIVITY 2:**

Organizing the Portfolio (*9 minutes*) Direct students to continue organizing their portfolios by the order on their **Checklist for the Class of 2014**. Remind them they need to have all assignments completed and in page protectors before the SLC on March 30, 31, & April 1.

- If they are missing forms, tell them they can go to the Stag's LEAP website to print them out by lesson. If they need the links to the "Personality Sorter" and/or "Learning Styles Inventory," tell them can they click on the "Archived Lessons" link and scroll down to the respective links under "9th Grade Assignments."
- Also tell them that they may come to the Cornerstone After School Program to work on the portfolio and SLC outline.

**CLASSROOM
ACTIVITY 3:**

SLC Planning Worksheet (*10 minutes*) Explain this is how students should organize what they will say to their parents at their SLCs. Help them decide what they will say using what is in each section of the portfolio. These forms should be placed in the **Personal and Social Development Section** of the portfolio. Hand out the note cards and have students transfer their notes to the cards. They will be required to use them for their SLCs. **Keep these cards. When finished with the SLC students are to attach the ring to a ring on their binder to re-use next year.**

The SLC is mandatory! If a parent cannot attend a scheduled time, try and find an amenable when the SLC can completed. If a parent refuses to attend, schedule a time with the student when the SLC can be completed without the parent.

SAY: If students do not do an SLC, they fail advisory.

C O N F E R E N C E E V A L U A T I O N R U B R I C

DIRECTIONS: Students are expected to be proficient in each of the following areas. Please evaluate each student's performance in each area. Please also discuss with each student what the student did very well and how the student can improve.

Student: _____ **Grade:** _____ **Advisor:** _____

RATING	Distinguished	Proficient	Emerging (Comments)
Introduction	<input type="checkbox"/> 4 of 4 boxes checked	<input type="checkbox"/> Greets guests <input type="checkbox"/> Introduces self <input type="checkbox"/> Makes eye contact <input type="checkbox"/> Explains purpose of conference <i>(Need 3 of 4 boxes checked)</i>	
Appearance	<input type="checkbox"/> Wearing dress clothes	<input type="checkbox"/> Clothing is acceptable for presentation	
Academic Development <i>(Base assessment on student's grade level)</i>	<input type="checkbox"/> Shows and discusses at least three samples to describe academic performance <input type="checkbox"/> Explains why these samples were chosen	<input type="checkbox"/> Shows and discusses at least three samples to describe academic performance	
Career Development <i>(Base assessment on student's grade level)</i>	<input type="checkbox"/> Shows and discusses at least three samples to describe career exploration <input type="checkbox"/> Explains why these samples were chosen	<input type="checkbox"/> Shows and discusses at least three samples to describe career exploration	
Personal & Social Development <i>(Base assessment on student's grade level)</i>	<input type="checkbox"/> Shows and discusses at least three samples to describe personal interests or achievements <input type="checkbox"/> Explains why these samples were chosen	<input type="checkbox"/> Shows and discusses at least three samples to describe personal interests or achievements	
Conclusion	<input type="checkbox"/> PLUS has a neat, high-quality portfolio	<input type="checkbox"/> Answers questions promptly <input type="checkbox"/> Thanks parents and advisors	

Please circle student's rating: Distinguished Proficient Emerging